

## **EFFICIENCY AND PERFORMANCE SUB-COMMITTEE – OUTSTANDING ACTIONS**

<b>Item</b>	<b>Date</b>	<b>Action</b>	<b>Officer responsible</b>	<b>To be completed/ progressed to next stage</b>	<b>Progress Update</b>
1.	January 2016	<b>Staff Suggestion Scheme</b> Officers to report back on the evaluation of the pilot scheme run from July-September 2015.	Deputy Town Clerk	May 2016	Update note attached at Appendix 1
2.	January 2016	<b>Publication of an Efficiency Plan</b> Officers to report on the Secretary of State for Communities and Local Government's offer for Local Authorities to qualify for a four-year settlement where they set out an "efficiency plan".	Chamberlain	July 2016	Potential plans for publishing an Efficiency Plan will be discussed at the Resource Allocation Sub-Committee Away Day. A report will be brought to the Committee following that event.
3.	March 2016	<b>Strategic Energy Review</b> Officers to provide a further update on the work of the Programme Board and implementation of the Strategic Energy Review recommendations.	Deputy Town Clerk	July 2016	The Programme Board is working with the lead officers for the individual recommendations to quantify potential savings and assign a priority rating to the recommendations that are still worth pursuing. An update report will be provided to the next meeting. The Sub Committee will also receive the annual energy consumption report for 2015/16 at its July 2016 meeting.

